



## COVID-19 RELATED USER GUIDELINES & USER AGREEMENT ADDENDUM

Gary Moe Auto Group Sportsplex  
Echo Energy Arena 1 & Internet Arena 2  
Effective: September 1, 2020

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In addition to the facility's regular user guidelines, the following guidelines have been developed to reduce the risk of transmission of COVID-19 among recreational organizations and user groups, and will be in effect until further notice.

It is the organization/user group's responsibility to ensure you are meeting or exceeding provincial requirements before and during use of the facility. For more information on provincial guidelines please visit [www.alberta.ca/guidance-documents.aspx](http://www.alberta.ca/guidance-documents.aspx).

In addition to following the Government of Alberta's guidance, if your activities are sanctioned by, or affiliated with, a provincial or national organization, you also need to ensure you are complying with your governing body's guidelines.

Prior to returning to the City of Lacombe facilities, your group will be required to sign this updated agreement to accept and acknowledge your responsibility for new requirements related to COVID-19, which includes. You will also be required to submit your associations COVID-19 Action Plan to the City of Lacombe. It is up to your group to assess the practicality of returning to sport under these restrictions and assess the implications and potential risk in offering programming in the City of Lacombe facilities. Failure to comply with City guidelines may result in cancelation, or additional cleaning charges.

### General Guidelines & Considerations:

#### **Points of Entry & Controlling Access**

- Use hand sanitizer or wash hands upon entering and leaving the facility.
- Participants may arrive no more than 20 minutes prior to booking and must leave immediately following and required to maintain physical distancing.
- No gathering in arena lobby's or hallways.
- Arena Entrance Only: Main doors.
- Arena Exit Only: Through Arena #2 back ice doors for Sept/Oct (until back is in)
- The User must provide a list of the Cohort members before a dressing room will be issued to the user.
  - a) The User must follow all the guidelines of a cohort as per AHS.
  - b) If it is found that the user has not followed the AHS guidelines for a cohort, the user may lose their ice times for the rest of the 2020-2021 season and beyond.

#### **Dressing Rooms**

- Participants are recommended to come fully dressed and ready for their activity.
- Dressing rooms will be available 15 minutes prior and 15 minutes after ice time.

- No showers are available in dressing rooms.
- Only coaches and players are permitted in the dressing rooms. If players need assistance with skates, please rotate to keep numbers below 12 in front dressing rooms.
- Room capacity - 12 people max in each front dressing room 6 people max in each back dressing room. Chairs will be placed in hallway if extra space is required for skate changes.
- Maintain a minimum of two-metre distancing from one another at all times.
- Coaches/instructors can use the north ref room or chairs located in hall-way area for skate changes.

### **Spectators**

- East arena bleaches are available only for spectators. The remainder of the bleachers will remain closed to public.
- Unless from the same household or cohort, spectators must maintain a minimum of two-metre distance from one another at all times.
- Spectators are encouraged to wear masks.
- Cheering and yelling is discouraged at this time.
- Limit spectators to one per player if possible, limit siblings and extra spectators.
- Spectators may be asked to leave the facility at any time if bleacher capacity is reached.
- Organizations are responsible to ensure guidelines are followed for players, coaches, officials and spectators.

### **General**

- Water fountains will not be available; however, water bottle fillers are available in hall way.
- Warm up space is **not** available in the facility.
- Limit the use of shared equipment. Equipment should be cleaned regularly.
- Participants should not share any personal items.
- Cleaning of the facility is done frequently and between bookings.

### **Communications**

- Communicate to all participants (coaches/staff, instructors, officials, participants and guardians, volunteers) about the risk of COVID-19 and practices that should be undertaken to mitigate risk.
- Organizations must provide first aid response to their participants along with the appropriate personal protective equipment, including mask and gloves.
- Should there be an outbreak in the Facility, the facility may close with less than 24hrs notice. Every attempt will be made to notify the User with as much time as possible in regards to a closure.
- At any time, City guidelines can change depending on Alberta Government Protocols. Any changes will be communicated promptly.
- Non-compliance to AHS guidelines will result in first a verbal warning, second written warning, and lastly cancelation of ice times.

### **Public Health Recommendations**

- Participants, coaches, instructors, officials or volunteers who become symptomatic during an activity are required to isolate from others and must return home immediately.

- Organizers must have and submit the to the City of Lacombe, Recreation Department their rapid response plan in place to manage symptomatic participants, spectators and staff/coaches/officials.
- To Support public health contact tracing efforts in the event that an attendee tests positive, organizations should consider collection the names and contact information attendees and must notify the City of Lacombe immediately.

**Participants, Coaches, Instructors, Staff,  
Volunteers, Officials**

- Participants must proactively and regularly monitor for symptoms. Symptomatic individuals are prohibited from participating.
- No more than 50 people are permitted on the ice surface at the same time including referees and coaches.
- No handshakes, high fives, fist bumps, chest bumps, or any celebratory activity that brings participants within two-metres or promotes contact.
- Water bottles must be labelled with the name of the owner. Do not share water bottles.
- Spitting is prohibited.

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Organization/Association Club Name

City of Lacombe, Recreation Services

\_\_\_\_\_  
Contact Person (print)

\_\_\_\_\_  
Manager of Parks & Facilities

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date